

BOTLEY PARISH COUNCIL



Minutes of the **Neighbourhood Plan Committee** Meeting held on **Wednesday 17 March 2021** at 7:15pm This was a virtual meeting using Microsoft Teams:

Voting Cllr members: Cllr Stephen Wildin (Meeting Chairman), Jeff Jones, Colin Mercer,.

Voting non-Cllr members: Jonathan Appleby, Tom Gurd,

In attendance:

Minutes Secretary: Mrs Rosemary Nimmo

Non-Committee Councillors: 0

Members of the Public: 1

74/20/NPC Apologies for absence

Apologies for absence for personal or business reasons were received from Sue Grinham, Cllr David Weeden, and members Graham Hunter and Peter Kemp had resigned from the Committee.

75/20/NPC Declarations of Interest

No declarations of personal or pecuniary interest were made in relation to items on the Agenda.

76/20/NPC To approve the Neighbourhood Plan Committee minutes of 17 February 2021

The Minutes were approved unanimously but will remain unsigned until safe meeting arrangements are available.

77/20/NPC Matters arising from the minutes of the previous meeting

There were no matters arising.

78/20/NPC Election of new Chairman of the Neighbourhood Plan Committee

Cllr Jeff Jones proposed Cllr Stephen Wildin as Chairman of the BNPC. This was seconded by Tom Gurd and agreed unanimously.

79/20/NPC Election of new Vice-Chairman of the Neighbourhood Plan Committee

Cllr Jeff Jones proposed Cllr Colin Mercer as Vice-Chairman of the BNPC and this was seconded by Tom Gurd. All were in agreement

80/20/NPC Chairman's Comments

Cllr Wildin said that he had agreed to take up the Chairman's mantle so that the Plan could continue apace and he was committed to carrying it through successfully. We would build on the phenomenal amount of work that had already been undertaken but there was still much to be done. We would work closely with Planet who now had the updated 2nd, draft. Cllr Mercer had spoken to them and they hoped to have the 3rd draft ready by the end of April, or earlier if possible. We would ask Planet to highlight any queries but until they came back to us there was little for the committee to do. However, the Chairman and Cllr Mercer were working through the draft Plan to familiarise themselves with its content, which involved a lot of reading.

81/20/NPC Public Questions

Nothing had been submitted.

82/20/NPC Documents for noting

- BPC Report 2020-12-08 in NP Reports to Parish Council
- NP Change list 2020-12-08 in NP Reports to Parish Council
- BNP Update 2020-12 in NP Updates

83/20/NPC Documents for this meeting

- Health & Wellbeing Paper v15
- Locality Green Matters Paper v11

Both of these papers were now up to date.

84/20/NPC Notes for the next meeting

We would hope to begin reviewing the 3rd Draft of the NP. If it had not been finished Planet would be asked if they could release any completed sections so that we could begin working on them. It would be necessary to prepare the Contents paper early in the proceedings.

85/20/NPC Working papers presented to the BPC on 9th March 2021

- Botley Strategic Housing Land Availability Assessment v27
- Housing Paper v28 (now v29 following change approved by PC)
- Housing Paper Appendix v28 (also now v29 as above)

- Infrastructure Paper v33

An amendment to the Housing Paper v28 had been agreed so that the wording relating to land at the Pear Tree Inn at Boorley Green was identical to that relating to the two plots of land at Woodmill School. All four papers were then approved by the Parish Council.

86/20/NPC Botley Neighbourhood Plan

- 86.1 The Chairman said that he would put together a draft plan for the next steps to be followed and would appreciate some input for this. Cllr Jones said that we should ask Planet to give us very clear guidance on future procedure to be followed, especially regarding the Section 14 Pre-Submission consultation.
- 86.2 It was agreed that, although the latest version of the 2nd Draft had been sent to Planet, there were possibly some gaps in the text and perhaps some errors. Tom Gurd would pass on to the Chairman and Cllr Mercer the comments that he had sent to David Weeden, and the reply he had received. Cllr Jones was concerned that changes should not escalate and Cllr Mercer said that if anything was amiss it could be discussed with Planet as necessary.
- 86.3 Cllr Jones then proposed that the Committee should delegate the Chairman and Cllr Mercer to review the 2nd Draft and consult Planet on any difficulty. They should report back to the rest of the Committee by email. This was seconded by Jonathan Appleby and agreed by all.

87/20/NPC Correspondence

No items of correspondence had been received.

88/20/NPC Date of next meeting

Wednesday 21 April
2021 using Microsoft Teams

The Chairman thanked everyone for their support and the meeting closed at 19.52 hours